

## CGU STELLA for staff 2019

*Professional Mobility Programme for Services Staff*

### PLACEMENT OFFER ULE02

#### INFORMATION OF HOST UNIVERSITY

<b>Name of institution:</b>	University of Leon
<b>Address:</b>	Campus de Vegazana S/N 24007 León
<b>Telephone:</b>	+34987293564
<b>Web:</b>	<a href="http://www.unileon.es">www.unileon.es</a>
<b>Short description:</b>	The Universidad de León (from now on ULE) is a young and active public HEI which has had an interest in international education since its beginnings in 1979. Its two campuses serve 13.000 students with a varied range of degrees. ULE is a founding member of the Santander Group and the Compostela Group of Universities. ULE entered the ECTS second extension bid and was one of the first Spanish universities able to show a consistent information package in full accordance with the EU patterns. Enrolled in international exchange programs since 1987, it sends yearly 440 students to EU destinations and 120 to non-EU academic institutions.

#### INFORMATION OF PLACEMENT OFFER

<b>Department:</b>	International Relations Office
<b>Description of activities:</b>	<ul style="list-style-type: none"> <li>• Campus tour</li> <li>• Presentation of the programs offered by the ULE.</li> <li>• Visit to the Departments of his/her interest</li> <li>• Job shadowing in the International Relations Office</li> <li>• Collaboration with the preparation of the ULE International Week</li> <li>• Preparation of the participant lists</li> <li>• Management of the participant dossiers</li> <li>• Preparation of informative material</li> <li>• Presentation of his/her home university</li> </ul>
<b>Working languages:</b>	Spanish, English
<b>Working place:</b>	International Relations Office
<b>Mobility period</b>	Within the indicated period. 29/04/2019- 05/05/2019
<b>Length:</b>	7 working days
<b>Daily working time:</b>	10.00h- 14.00h
<b>No. of offered placements:</b>	1
<b>Is the university offering accommodation?:</b>	<input checked="" type="checkbox"/> No
<b>Is the university offering any supplementary contribution?:</b>	<input checked="" type="checkbox"/> No

#### CURRICULAR PROFILE OF CANDIDATE

<b>Required experience:</b>	Related to an International Relations Office or a similar area.
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<b>Required skills:</b>	Ability to share experiences and to work in an international team.	
<b>Category</b>	<input checked="" type="checkbox"/> Diploma	<input type="checkbox"/> Master
	<input type="checkbox"/> Degree	<input type="checkbox"/> Doctorate
	<input type="checkbox"/> Postgraduate degree	Other: