

CGU STELLA for staff 2019

Professional Mobility Programme for Services Staff

PLACEMENT OFFER UDG01

INFORMATION OF HOST UNIVERSITY

Name of institution:	Universidad de Guadalajara, Centro Universitario del Sur (CUSUR)
Address:	883, Enrique Arreola Silva Street, Zapotlán el Grande, México, 49000
Telephone:	+52 341 575 2222
Web:	www.cusur.udg.mx
Short description:	<p>The University of Guadalajara is a vigorous community, heir to an educational tradition forged along more than two centuries. To its University Centers located in the Metropolitan Area of Guadalajara and eight regions of Jalisco 280,297 students come every day to study in the 422 vocational, high school, undergraduate and graduate academic programs the University offers.</p> <p>CUSUR is a multidisciplinary regional campus of the university and offers 2 doctoral degrees, 6 master degrees, 18 undergraduate programs and 2 technical degrees.</p>

INFORMATION OF PLACEMENT OFFER

Department:	Academic Services Office, Centro Universitario del Sur (CUSUR)
Description of activities:	Participate in internationalization and administrative actions of the Academic Services Coordination
Working languages:	Spanish
Working place:	Centro Universitario del Sur, Zapotlán el Grande, Jalisco, México
Mobility period	Within the indicated period. August to November
Length:	10 working days
Daily working time:	6 hours
No. of offered placements:	1
Is the university offering accommodation?:	<input checked="" type="checkbox"/> Yes Indicate conditions: free nearby accommodation provided..
Is the university offering any supplementary contribution?:	<input checked="" type="checkbox"/> Yes Indicate conditions: transportation from Guadalajara airport to CUSUR and back..

CURRICULAR PROFILE OF CANDIDATE

Required experience:	Experience in the development of administrative activities in student and teacher mobility actions, in subjects of language teaching or management of a library.
Required skills:	Administrative process management, operational and service areas.
Category	<input type="checkbox"/> Diploma <input type="checkbox"/> Master <input checked="" type="checkbox"/> Degree <input type="checkbox"/> Doctorate

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	<input type="checkbox"/> Postgraduate degree Other:
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