

CGU STELLA for staff 2019

Professional Mobility Programme for Services Staff

PLACEMENT OFFER UDC02

INFORMATION OF HOST UNIVERSITY

Name of institution:	Universidade da Coruña
Address:	R/ da Maestranza, 9. 15001 - A Coruña
Telephone:	+34 881013634
Web:	https://www.udc.es/
Short description:	The University of A Coruña was founded in 1989. As a public service, the University of A Coruña is open to the society in general. The University of A Coruña is a modern, innovative and dynamic university. It actively encourages integral training and education through specific programmes covering the areas of culture, cooperation, equality, languages and technology. The University of A Coruña has campuses in A Coruña and in Ferrol, two beautiful coastal cities in Northwestern Spain. Together, these two cities form Galicia's most dynamic cultural and economic area.

INFORMATION OF PLACEMENT OFFER

Department:	International Relations Office (IRO)
Description of activities:	Support for the different tasks developed at the International Office, especially those related to student mobility
Working languages:	Spanish and English
Working place:	IRO A Coruña
Mobility period	To be agreed with the candidate
Length:	7 working days
Daily working time:	9-14 h
No. of offered placements:	1
Is the university offering accommodation?:	<input checked="" type="checkbox"/> No
Is the university offering any supplementary contribution?:	<input checked="" type="checkbox"/> No

CURRICULAR PROFILE OF CANDIDATE

Required experience:	Knowledge of International Office common practice. Specific management of exchange mobility programmes.
Required skills:	International student counselling Communication skills for social media Competence in collaborative work English speaking
Category	<input checked="" type="checkbox"/> Diploma <input type="checkbox"/> Master <input type="checkbox"/> Degree <input type="checkbox"/> Doctorate <input type="checkbox"/> Postgraduate degree Other: