

## CGU STELLA for staff 2019

*Professional Mobility Programme for Services Staff*

### PLACEMENT OFFER UCA01

#### INFORMATION OF HOST UNIVERSITY

<b>Name of institution:</b>	University of Cádiz
<b>Address:</b>	Plaza Falla, 8, 11003 Cádiz, Spain
<b>Telephone:</b>	+34956015761
<b>Web:</b>	<a href="http://www.uca.es">http://www.uca.es</a>
<b>Short description:</b>	The University of Cadiz (UCA), Spain, in the South of Europe, has a longstanding experience in mobility programmes on European and International Level (Erasmus+) as part of its Strategy of Internationalization, participating in the Stella Programme from the very beginning. Its international cooperation strategy prioritises the construction of the Latin-American Knowledge Area, and the European, North Africa and the post-soviet area.

#### INFORMATION OF PLACEMENT OFFER

<b>Department:</b>	Department of Student Services and International Relations
<b>Description of activities:</b>	<p>The Department of Student Services and International Relations includes the main services related to students: admission, inscription, grants, mobility, undergraduate and postgraduate students including doctoral students, and management of double degrees.</p> <p>We wish to offer a broad information of our programmes and knowledge of our management. The interested participant will work together with all areas of the Student Services and International Relations and specially we would welcome suggestions for the improvement of the procedures for double degree students</p>
<b>Working languages:</b>	Spanish and English.
<b>Working place:</b>	Department of Student Services and International Relations
<b>Mobility period</b>	To be agreed with the candidate
<b>Length:</b>	10 working days
<b>Daily working time:</b>	7 hours
<b>No. of offered placements:</b>	1
<b>Is the university offering accommodation?:</b>	<input checked="" type="checkbox"/> Yes Indicate conditions: Residence Hall or Colegio Mayor for two weeks including weekend.
<b>Is the university offering any supplementary contribution?:</b>	<input checked="" type="checkbox"/> No

#### CURRICULAR PROFILE OF CANDIDATE

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<b>Required experience:</b>	We would welcome experience in the management and administration of degrees and double degrees.
<b>Required skills:</b>	Spanish, at least B2 or English at least B2
<b>Category</b>	<input type="checkbox"/> Diploma <input type="checkbox"/> Master <input checked="" type="checkbox"/> Degree <input type="checkbox"/> Doctorate <input type="checkbox"/> Postgraduate degree      Other: