

CGU STELLA Junior 2018
Mobility and training programme for students

PLACEMENT OFFER FORM ULPGC01

HOST UNIVERSITY INFORMATION

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| Name of the institution | Universidad de Las Palmas de Gran Canaria (ULPGC) |
| Address | C/ Juan de Quesada, 30. 35001, Las Palmas de Gran Canaria |
| Telephone | +34 928457415 |
| Website | www.ulpgc.es |
| Short description | <p>The ULPGC was founded in 1989, and in spite of its youth, in a few has managed to position itself as one of the most important Spanish universities, emphasizing the use of the new technologies, in research related to the fields of marine and maritime, in international mobility programmes, and in its close involvement with local society, with some of the most important sound finances and high scientific productivity.</p> <p>The ULPGC has six campuses, three of which are located in Las Palmas de Gran Canaria; one in the municipality of Arucas (Gran Canaria) and two others in the islands of Lanzarote and Fuerteventura.</p> <p>Students at the ULPGC can study different languages the Language Classroom, as well as Chinese and Korean in the official institutes: Confucius Institute and King Sejong Institute. In addition, the ULPGC has an office of Relations that advises and manages the various international programs of student mobility on all continents.</p> |

TRAINING PLACEMENT INFORMATION

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| Department | Vice-Rectorate for Internationalisation and Cooperation |
| Description of activities | <p>Tasks to be performed:</p> <ul style="list-style-type: none"> -Collaborate in the management activities of the Vice-rectorate, in mobility activities of students or cooperation. -Entering data into computer applications. -Supporting mobility offices in the care of exchange students. -Registration/registration of exchange students. -Active collaboration in the organization of events (such as the summer course on Spanish language and culture). -Creation and maintenance of website and database. -Design, write and publish web content. -Search for information of interest on websites. -Any other |
| Working language | English, Spanish |
| Location | Las Palmas de Gran Canaria |
| Duration (mínimum of 15 days) | <p>From: 01/06/2018</p> <p>To: 31/07/2018</p> |
| Training hours / week | 30 working hours/week |
| Number of placements | 2 |

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| Does the university provide accommodation? | <input type="checkbox"/> Yes Specify conditions: Accommodation in a university's residence. Since there is only availability to stay at this moment, the mobility must necessarily take place between these dates. |
| Does it offer any grant/stipend? | <input type="checkbox"/> Yes Specify conditions: Health insurance. |
| Placement offer for | <input type="checkbox"/> First call |

CANDIDATE'S PROFILE

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| Maximum age limit | Not applicable |
| Skills required | <ul style="list-style-type: none"> -Knowledge of languages, especially English. We will particularly value knowledge of other languages. -Knowledge and experience in the development and implementation of maintenance of web pages. -Knowledge of office automation: word processing, basics data, spreadsheets, graphic design. -Social and communication skills. -Participation in mobility programmes would be an asset international. |
| Degree (master, PhD, Post Doc) | Not applicable |



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